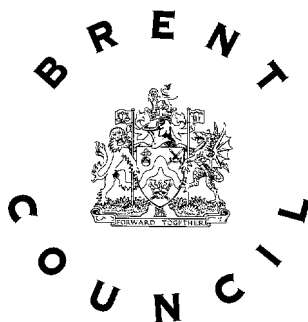


**DIRECTOR OF  
SOCIAL SERVICES**

**JENNY GOODALL**

YOUR REF.  
OUR REF. CSNOV002/KM

CONTACT: CHRISTABEL SHAWCROSS  
TELEPHONE: 020 8937 4230



6TH FLOOR  
MAHATMA GANDHI HOUSE  
34 WEMBLEY HILL ROAD  
WEMBLEY  
MIDDX HA9 8AD

TEL. 020 8937 1234 (SWITCHBOARD)

FAX. 020 8937 4065  
E-MAIL: CHRISTABEL  
SHAWCROSS@BRENT.GOV.UK

DATE: 17<sup>TH</sup> NOVEMBER 2003

Cllr R J Blackman  
Members Room  
Brent Town Hall

Dear Cllr Blackman

**Briefing for Forward Plan Committee – Re: Refectory Rent Review**

1. The rent review negotiations have been concluded and a report is going to the Executive on 8<sup>th</sup> December 2003.
2. APDA agreed to attend a meeting on 10<sup>th</sup> November with the Trust Chief Executive, John Pope, Assistant Director Christabel Shawcross and Barry Gardiner MP, APDA and 3 other representatives. Options were discussed concerning short and longer term relocation. APDA needed to consult their management commitment. It is hoped they will attend a further meeting the week on 17<sup>th</sup> November. Offers of support and advice have been made by the Trust and Council for sometime and further meetings will be arranged as necessary.

Yours sincerely

**Christabel Shawcross**  
**Assistant Director – Community Care**

cc Lorraine Brook – Committee Services, Town Hall